

**NATURAL RESOURCES AND ENVIRONMENT BOARD  
OFFICERS TRAVELLING SCHEDULE**

NREB/OTS/[B]/F05

**Appendix 2**

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To : Controller of Environmental Quality  
Natural Resources and Environment Board  
Sarawak

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- PART A :**
- (1) Name of Officer : \_\_\_\_\_
  - (2) Section/Regional office : \_\_\_\_\_
  - (3) Accompanied by\* : \_\_\_\_\_
  - (4) Place(s) of visit : \_\_\_\_\_
  - (5) Duration (Dates and No.: \_\_\_\_\_  
of Days)
  - (6) Estimated expenses for : \_\_\_\_\_  
traveling
  - (7) Balance of Transport & : \_\_\_\_\_  
Traveling budget
  - (8) Purpose of Journey : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date : \_\_\_\_\_

\_\_\_\_\_  
(Signature)

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**PART B :** Recommendation of Head of Section

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Signature)  
Section

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**PART C :** Your traveling schedule is Approved / Not Approved \*

Date : \_\_\_\_\_

\_\_\_\_\_  
Controller of Environmental Quality  
Natural Resources and Environment Board  
Sarawak

\* Delete whichever is not applicable