

**NATURAL RESOURCES AND ENVIRONMENT BOARD
OFFICERS TRAVELLING SCHEDULE**

To: Controller of Environmental Quality
Natural Resources and Environment Board
Sarawak

- PART A:**
- (1) Name of Officer : _____
- (2) Section/NREB Office : _____
- (3) Accompanied by* : _____

- (4) Place(s) of visit : _____
- (5) Duration (Date & No. of Days) : _____
- (6) Estimated expenses for Travelling : _____
- (7) Balance of Transport and Travelling Budget : _____
- (8) Purpose of Journey : _____

Date: _____

(Signature)

PART B: Recommendation of Head of Section

Date: _____

Head of Section / NREB Office

PART C: Your travelling schedule is Approved / Not Approved *

Date: _____

Controller of Environmental Quality
Natural Resources and Environment Board
SARAWAK

* Delete whichever is not applicable