

GUIDELINE FOR MANAGEMENT OF ENVIRONMENTAL DATA AND PUBLICATION REQUISITION

NATURAL RESOURCES AND ENVIRONMENT BOARD (NREB), SARAWAK

1. GENERAL

- i) The available data or information in the NREB are as per Appendix 1. Each Section in the NREB ought to be the custodian of the data.
- ii) Each application must adhere with a completed Environmental Data and Publication Request Form (Appendix 2)
- iii) Each subsequent application from the same applicant is considered as a new application. Applicants should also include a copy of the report or an abstract in connection with the use of prior data before making new applications.
- iv) The applicant must declare that all information provided in connection with the application is accurate, complete and true.
- v) The applicant must acknowledge the conditions as per Terms and Conditions Template.
- vi) The NREB has the right to request the applicant to submit a copy (hardcopy or softcopy) of the report or abstract related to such data (if required) without any costs.
- vii) The NREB has the right to request applicants to share the information or result from the use of the data.
- viii) Selected applicants will be asked to create a colloquium and to present the results from the use of the requested data.
- ix) Raw ambient environmental quality monitoring data that has not been processed would not be given to any applicant.
- x) The NREB has the right to reject or to provide only part of the data or information requested, depending on the type of data and capacity data applied.

2. PROCEDURES FOR REQUISITION OF ENVIRONMENTAL DATA

- i. The flow chart of the process for requisition of environmental data is shown in Appendix 2.
- ii. Applicants must submit completed Environmental Data and Publication Request Form.
- iii. The completed application form must be attached with relevant supporting documents, e.g., letters from government agencies, student confirmation letters from universities, etc.
- iv. The completed form and supporting documents can be submitted either by fax, mail, email or by-hand to the Controller of Environmental Quality, Sarawak (CEQ) or Deputy Controller (DC).
- v. The data will be sent to the applicant either by email or by hand only. Data will not be sent by post to the applicant.
- vi. Each subsequent application from the same applicant is considered as a new application.
- vii. Applicants should also include a copy of the report or abstract in connection with the use of prior data before making the new application.
- viii. Data processing officer from the relevant Section is responsible to prepare the data as requested and, to ensure the data is reliable.
- ix. The data prepared by the officer must be endorsed by CEQ or DC before being provided to the applicant.

NREB DATA INVENTORY LIST

No.	Data	Source
P&D Section		
1.	Environmental data	Study
ER Section		
1	EIA / EMP	EIA / EMP report
2.	EIA Consultant	List of registered consultant
3.	FWI	Metrological
C&E Section		
1	EIA/EMP monitoring	Project with EIA/EMP approval
2	Registered ECA Auditor	List of registered auditor
3	ECA project	List of ECA Project
4.	General information e.g. number of compound, court case etc	Record of enforcement
M&R Section		
1	Landfills Information	Local Councils - Annual survey
2	Leachate Quality Analysis	Leachate Monitoring Programme
3	Ambient Water Quality Analysis	Water Quality Monitoring Programme
4	Daily API readings	DOE & NREB AQMS
5	Number of hotspot (by divisions and regionals)	Asean Specialized Meteorological Centre
7	Geospatial data	
EEP Section		
1	List of School with PALS Club	NREB PALS Club Registration
2	PALS Club Grant Information	NREB PALS Club Grant Application
3	PALS Club Information	NREB PALS Club Monitoring Programme