

**NATURAL RESOURCES AND ENVIRONMENT BOARD
OFFICERS TRAVELLING SCHEDULE**

To : Controller of Environmental Quality
Natural Resources and Environment Board
Sarawak

- PART A :**
- (1) Name of Officer : _____
 - (2) Section/Regional office : _____
 - (3) Accompanied by* : _____
 - (4) Place(s) of visit : _____
 - (5) Duration (Dates and No. of Days) : _____
 - (6) Estimated expenses for traveling : _____
 - (7) Balance of Transport & Traveling budget : _____
 - (8) Purpose of Journey : _____
- _____
- _____

Date : _____

_____ (Signature)

PART B : Recommendation of Head of Section

_____ (Head of Section)

PART C : Your traveling schedule is Approved / Not Approved *

Date : _____

Controller of Environmental Quality
Natural Resources and Environment Board
SARAWAK

* Delete whichever is not applicable