



**Guidelines for the Dissemination and Use of Data for External Parties Involved
in Studies or Projects with the Sarawak State Government**

1. The data is to be used only by the specified user for the purpose specified in the submitted request upon which approval was based;
2. The user is not permitted to release the data to a third party or use the data for any other purpose;
3. The user is not permitted to make copies of the data;
4. Whilst in possession of the data, the user assumes full responsibility for its safe-keeping and use by authentic and authorized personnel;
5. The user must inform the State Agency responsible for the study or project, of any error or information discrepancy relating to the data in the course of using the data;
6. The Sarawak State Government assumes no liability for any errors or omissions in the data and further disclaims any liability of any nature for any loss whatsoever caused in connection with the use of the data supplied to the user;
7. Upon completion of the specified study the user must ensure that the digital dataset (original and/or derived) and associated hardcopy printouts are completely and irrecoverably removed from their system(s) and returned intact to the Sarawak State Government. The user is obliged to sign a written declaration to this effect.

A handwritten signature in black ink, appearing to read 'Anthony Laiseh', written in a cursive style.

[DR. ANTHONY VALENTINE LAISEH]
Director
State Service Modernisation Unit (SSMU)
For State Secretary SARAWAK

Date: 10th November 2017



Declaration of Determination of Use of Data of the Sarawak State Government

Data User

I hereby declare that we have fully complied with the terms and guidelines set by the Sarawak State Government and that the data (original and/or derived) and associated hardcopy printouts as listed in Appendix A are completely and irrecoverably removed from our system(s) and returned intact to the Sarawak State Government on this(Please fill expected date)

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 Name:
 Designation:
 Organization:



Date:

Ministry/Department/Agency In-Charge



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 Name:
 Designation:
 Ministry/Department/Agency:

Date:

Data Trustee Agency



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 Name:
 Designation:
 Department:

Date: